**Part I: Supplemental Information**

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| 1. If a study was conducted to determine the feasibility of the proposed mission change, please summarize its findings and attach a copy of the full report. If no such feasibility study was conducted, summarize a needs assessment (the institution's need for the change and/or the needs of the Commonwealth) and attach a detailed description of the necessity for the proposed mission change.      |
| 2. Summarize here and attach a detailed description of the anticipated effect(s) of the proposed change on the institution's scope, curriculum, and budget. If the proposed change will involve the establishment of new academic programs (e.g., certificates, degree programs), summarize and attach a detailed description of new academic programs. A full proposal for new academic programs will accompany to the proposed change.      |
| 3. If the proposed mission change will involve the reorganization of an existing academic unit or the merger of two or more currently-separate units, summarize here and attach a detailed description of the impact of the change.      |
| 4. If the proposed change will involve the **establishment of a new academic unit or units** (e.g., department, school, college, institute), summarize here and attach a detailed description of new academic units and the anticipated operating costs, including costs of and number of administrative personnel, support personnel, faculty, and other costs and miscellaneous costs. Please discuss and describe whether the institution will be request new state appropriations.      |
| 5. Summarize here and attach a detailed description of the effect(s) of the proposed change on the state's system of higher education including state priorities.       |