***State Council of Higher Education for Virginia***

**Program Proposal Cover Sheet**

|  |  |
| --- | --- |
| 1. Institution       | 2. Academic Program (Check one):New program proposal [ ] Certificate document [ ]  |
| 3. Name of proposed program      | 4. CIP code      |
| 5. Degree/certificate designation      | 6. Semester and year of initiation      |
| 7. Semester and year of first graduates      |  8. Date approved by Board of Visitors       |
| 9. For community colleges: date approved by local board      date approved by State Board for Community Colleges       |
| 10. If collaborative or joint program, identify collaborating institution(s) and attach letter(s) of intent/support from corresponding chief academic officers(s)      |
| 11. Location of program within institution (complete for every level, as appropriate and specify the unit from the choices). Department(s) or division of      School(s) or college(s) of      Campus(es) or off-campus site(s)       |
| 12. Mode(s) of delivery:  Face-to-face, traditional [ ]  Hybrid (both face-to-face and distance) [ ]  Distance (100% web-based) [ ]  |
| 13. Name, title, and telephone number(s) of person(s) other than the institution’s chief academic officer who may be contacted by or may be expected to contact Council staff regarding the modified program.       |