***State Council of Higher Education for Virginia***

**Program Proposal Cover Sheet**

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| 1. Institution | 2. Academic Program (Check one):  New program proposal  Certificate document | | |
| 3. Name of proposed program | | | 4. CIP code |
| 5. Degree/certificate designation | | 6. Semester and year of initiation | |
| 7. Semester and year of first graduates | | 8. Date approved by Board of Visitors | |
| 9. For community colleges:  date approved by local board  date approved by State Board for Community Colleges | | | |
| 10. If collaborative or joint program, identify collaborating institution(s) and attach letter(s) of intent/support from corresponding chief academic officers(s). | | | |
| 11. Location of program within institution (complete for every level, as appropriate and specify the unit from the choices).  Department(s) or division of  School(s) or college(s) of  Campus(es) or off-campus site(s) | | | |
| 12. Mode(s) of delivery:  Face-to-face, traditional  Hybrid (both face-to-face and distance)  Distance (100% web-based) | | | |
| 13. Name, title, and telephone number(s) of person(s) other than the institution’s chief academic officer who may be contacted by or may be expected to contact Council staff regarding the modified program. | | | |