

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
SEARCH COMMITTEE FOR THE NEXT AGENCY DIRECTOR
JANUARY 29, 2024**

DRAFT MINUTES

Ms. Harker called the meeting to order at 1 p.m. in the SCHEV Main Conference Room on the 9th floor of the James Monroe Building in Richmond. Committee members present: Gilbert Bland (virtual), Aimee Guidera, Victoria Harker, Taylor Reveley, IV and Katharine Webb. Committee members participating remotely: Gil Bland and Cheryl Oldham. Committee members absent: John Broderick.

Staff members present: Laura Osberger and Kristin Whelan.

Others present: Deborah Love (Office of the Attorney General/OAG). Representatives from the search firm, Isaacson, Miller: Karen Avery, Keight Kennedy and Melissa DePretto Behan.

CALL TO ORDER

Ms. Webb and Ms. Harker called the meeting to order at 1 p.m.

After confirming there were enough committee members present for a quorum, Ms. Harker called for an action to allow committee members to participate remotely. On a motion by Ms. Harker and seconded by Ms. Webb the committee moved that pursuant to Council's Bylaws regarding electronic participation in meetings and to § 2.2-3708.3 of the Virginia Freedom of Information Act, the search committee may approve the remote participation of all members not in physical attendance, provided that each off-site member's reason for remote participation meets one of three provisions: (i) for a disability/medical condition of the member or a family member; (ii) because the member's principal residence is more than 60 miles from the meeting location; or (iii) due to a personal matter of the member.

Ms. Oldham and Mr. Bland both stated that they reside outside of the sixty-mile limit from the meeting location. The committee voted unanimously to accept the virtual participation of Ms. Oldham and Mr. Bland.

PUBLIC COMMENT

Ms. Harker asked if there was a request for public comment. It was determined that no public comment was requested.

CLOSED SESSION

The committee moved to convene a closed session. On a motion by Ms. Harker, seconded by Ms. Webb, the committee moved that that the Search Committee for the Director of the State Council of Higher Education for Virginia convene in closed session pursuant to § 2.2-3711.A.1 for the purpose of the discussion, consideration, or

interviews of prospective candidates for employment; and Pursuant to § 2.2-3711.A.8 for consultation with legal counsel regarding the same.

After a roll call vote, the motion was approved unanimously.

Upon resumption of the open meeting, Ms. Harker advised that FOIA required members to affirmatively certify individually that, during the closed meeting, to the best of each's knowledge (i) only public business matters lawfully exempted from open meeting requirements under § 2.2-3711 A.6., and (ii) only such public business matters as were identified in the motion were heard, discussed or considered. After a roll call vote members certified unanimously that all relevant closed-meeting requirements had been followed and satisfied.

NEXT STEPS

Committee members briefly discussed dates for the next meeting. It was determined that meeting dates and arrangements would be made by Ms. Osberger and communicated to Council members.

Ms. Harker adjourned the meeting at 3 p.m.

Victoria Harker
Committee Co-Chair

Katharine Webb
Committee Co-Chair

Kristin Whelan
SCHEV Staff